

VOLUNTEER OPPORTUNITIES AT THE STUDEBAKER NATIONAL MUSEUM

The Studebaker National Museum was established to be the center for education, preservation, and interpretation of design and innovation. This is accomplished through programming, active collecting, and the display of vehicles, archives, and artifacts that showcase the local and global influence of Studebaker and related industrial innovators.

In pursuit of this vision, the Museum is one of only three automotive museums to earn accreditation from the American Alliance of Museums. Volunteers are unpaid positions who give of their time and talents to help the Museum strive for these goals.

INFORMATION DESK

SCOPE OF VOLUNTEER DUTIES

Volunteers for the Information Desk greet visitors and explain the museum layout such as the location of its three galleries, other exhibit stations, restrooms, café, and elevator. Attendants answer visitors' questions and direct visitors with scheduled appointments to staff offices. Information desk staff also asks each visitor to sign the guest book. In this position, volunteers can help with mailings and light clerical jobs as well.

QUALIFICATIONS

- Candidates must be able to pass a background check
- Be able to project a welcoming, cheerful attitude.

TRAINING REQUIREMENTS

- Attend two yearly training sessions,
- Shadow a current information desk volunteer for at least 3 shifts. More shadow sessions are permitted if the candidate would like additional experience.
- Familiarize oneself with the Museum layout
- Be able to answer questions about the Museum at large and help visitors find particular vehicles in the Museum.

SKILLS OR CERTIFICATIONS

- Comfortable with speaking with a variety of Museum visitors.
- Familiarity with Studebaker history a plus
- Familiarity with South Bend and the region a plus

TIME COMMITMENTS

Docents commit to be available to working a 1-3 hour shift every week or every other week throughout the year. This volunteer opportunity occurs during the Museum's open hours: 10am-5pm, Monday-Saturday and Noon-5pm, Sunday.

LOCATION OF VOLUNTEER OPPORTUNITIES

This volunteer opportunity will occur at the Studebaker National Museum at 201 Chapin Street South Bend, IN 46601.